

# Books Available in the OFD Library (as of March 2015):

<b>Title:</b>	<b>Author(s):</b>	<b>Search section:</b>
The Mentees Guide to Mentoring	N. Cohen, MD	Mentoring
Mentoring: Make it a Mutually Rewarding Experience	G. Shea	Mentoring
Mentoring Handbook	AHA	Mentoring
The Mentee's Guide	L.J. Zachary	Mentoring
Getting the Most Out of Your Mentoring Relationships: A Handbook for Women in STEM	D.J. Dean	Mentoring
Perfect Phrases for Writing Grant Proposals	B. Browning, MD	Writing
How to Say It: Grant Writing; Write Proposals that Grant Makers WANT to Fund	D. Koch	Writing
The Only Grant-Writing Book You'll Ever Need	E. Karsh & A. Fox	Writing
Grant Proposal Make-Over: Transform your Request from No to Yes	C. Clarke & S. Fox	Writing
Guide to Government Grants Writing	H. Grayson	Writing
Successful Scientific Writing	J. Matthews & R. Matthews	Writing
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Publication Manual	APA	Writing
How to Write a Lot: A Guide to Productive Academic Writing	P. Silvia, PhD	Writing
Blogs, Wikis, Podcasts and Other Powerful Web Tools for Classrooms	W. Richardson	Writing
Slide: ology; The Art and Science of Creating Great Presentations	N. Duarte	Writing
The AMA Manual of Style: A Guide for Authors and Editors	JAMA	Writing
The Blue Book of Grammar and Punctuation	J. Strauss	Writing
Essentials of Writing Biomedical Research Papers	Mimi Zeiger	Writing
The Teaching Portfolio: A Practical Guide to Improved Performance and Promotion/Tenure Decisions	P. Seldin, J. Miller, & C. Seldin	Faculty Development
A Guide to Faculty Development	K. Gillespie, D. Robertson, & Assoc.	Faculty Development
Report on Medical School Faculty Salaries 2008-2009	AAMC	Faculty Development
AAMC Data Book: Medical Schools and Teaching Hospitals by the Numbers 2010	AAMC	Faculty Development
How Medical Schools and Teaching Hospitals Work 2013	AAMC	Faculty Development
AAMC Data Book: Medical Schools and Teaching Hospitals by the Numbers 2012	AAMC	Faculty Development
Report on Medical School Faculty Salaries 2013-2014	AAMC	Faculty Development
Tenure, Promotion and Reappointment: Legal and Administrative Implications	B. Baez & J. Centra	Faculty Development
Preparing for Promotion, Tenure, and Annual Review: A Faculty Guide	R. Diamond	Faculty Development
Post Tenure Faculty Development: Building a System of Faculty Improvement & Appreciation	J. Alstete	Faculty Development
Educating for Professionalism: Creating a Culture of Humanism in Medical Education	D. Wear & J. Bickel, Eds	Faculty Development

The Academic Portfolio: A Practical Guide to Documenting, Teaching, Research and Service	P. Seldin & J. Miller	Faculty Development
The Directory of American Medical Education 2010	AAMC	Faculty Development
A Leader's Legacy	Kouzes & Posner	Faculty Development
The Truth About Leadership (The no-fads, heart-of-the-matter, facts you need to know)	Kouzes & Posner	Faculty Development
How She REALLY Does It: Secrets of Successful Stay-at-Work Moms	W. Sachs	Work/Life Integration
Mama PhD: Women Write about Motherhood and Academic Life	E. Evans & C. Grant	Work/Life Integration
Motherhood: The Elephant in the Laboratory; Women Scientists Speak Out	E. Monosson, Editor	Work/Life Integration
Mothers on the Fast Track: How a New Generation Can Balance Family and Careers	M.A. Mason & E. Ekman	Work/Life Integration
The Balancing Act: Gendered Perspectives in Faculty Roles and Work Lives	S. Bracken, J. Allen, & D. Dean	Work/Life Integration
Work and Life Balance	Harvard Business Review	Work/Life Integration
The Myth of Work-Life Balance: The Challenge of Our Time for Men, Women, and Societies	R. Gambles, S. Lewis, & R. Rapoport	Work/Life Integration
Challenges of the Faculty Career for Women: Success & Sacrifice	M. Philipsen	Women & Minorities
Faculty Diversity	Routledge	Women & Minorities
Recruiting and Retaining a Diverse Workforce	Holder, Winfield	Women & Minorities
Women in Medicine: Career and Life Management	M. Bowman, E. Frank, & D. Allen	Women & Minorities
Changing the Culture of Academic Medicine: Perspectives of Women Faculty	L. Pololi	Women & Minorities
Women Don't Ask	Babcock, Laschever	Women & Minorities
African American Decision Makers in Healthcare: Exploring the Impact of Mentoring on Professional Advancement	D. Wolliston, MD	Women & Minorities
Women and Minority Faculty in the Academic Workplace	A. Aguirre, Jr.	Women & Minorities
How to Become Successful Without Becoming a Man	Davis-Ali	Women & Minorities
Necessary Dreams: Ambition in Women's Changing Lives	A. Fels	Women & Minorities
Off-Ramps and On-Ramps: Keeping Talented Women on the Road to Success	S. Hewlett	Women & Minorities
Women in Biomedical Research: Best Practices for Sustaining Career Success	NIH	Women & Minorities
Women in Science: Office of Research on Women's Health 2007-2008	NIH	Women & Minorities
Journal of Women's Health	S. Kornstein & W. Klein	Women & Minorities
National Leadership Workshop on Mentoring Women in Biomedical Careers	NIH	Women & Minorities
The First 90 Days: Critical Success Strategies for New Leaders at All Levels	M. Watkins	Career/Negotiating
Working Identity: Unconventional Strategies for Reinventing Your Career	H. Ibarra	Career/Negotiating
Shaping the Game: The New Leader's Guide to Effective Negotiating	M. Watkins	Career/Negotiating
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Bargaining for Advantage: Negotiation Strategies for Reasonable People	G. Shell	Career/Negotiating

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The Answer to How is Yes	P. Block	Career/Negotiating
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It's ALL Politics? Winning in a World Where Hard Work and Talent Aren't Enough	K. Reardon	Career/Negotiating
Everyday Negotiation: Navigating the Hidden Agendas in Bargaining	D. Kolb, PhD & J. Williams, PhD	Career/Negotiating
The Art of Woo: Using Strategic Persuasion to Sell Your Ideas	G. Shell & M. Moussa	Career/Negotiating
Difficult Conversations: How to Discuss What Matters Most	D. Stone, B. Patton, & S. Heen	Career/Negotiating
Surviving Dreaded Conversations: Talk Through any Difficult Situation at Work	D. Flagg	Career/Negotiating
The 10 Dumbest Mistakes Smart People Make and How to Avoid Them	A. Freeman & R. DeWolf	Career/Negotiating
Standing in the Fire: Leading High-heat Meetings with Clarity, Calm, and Courage	L. Dressler	Career/Negotiating
Switch: How to Change Things When Change is Hard	C. Heath & D. Heath	Career/Negotiating
Crucial Conversations: Tools for talking when stakes are high	K. Patterson, J. Grenny, R. McMillan, & A. Switzler	Career/Negotiating
Crucial Confrontations: Tools for Resolving Broken Promises, Violated Expectations, and Bad Behavior	K. Patterson, J. Grenny, R. McMillan, & A. Switzler	Career/Negotiating
Shaping the Game	M. Watkins	Career/Negotiating
Personal Development for Smart People: The Conscious Pursuit of Personal Growth	S. Pavlina	Personal Growth
Who Moved My Cheese?	S. Johnson	Personal Growth
Peaks & Valleys: Making Good and Bad Times Work for You-At Work and in Life	S. Johnson	Personal Growth
Community: The Structure of Belonging	P. Block	Personal Growth
Journal to the Self: Twenty-Two Paths to Personal Growth	K. Adams	Personal Growth
Social Intelligence: The Revolutionary New Science of Human Relationships; Beyond IQ, Beyond Emotional Intelligence	D. Goleman	Personal Growth
The Element: How Finding your Passion Changes Everything	K. Robinson, PhD	Personal Growth
The Now River; Practical Techniques for Living in the Present Moment	Nancy L. Bloemer	Personal Growth
The Three Marriages: Re-imagining Work, Self, and Relationships	D. Whyte	Personal Growth
Aging Well	G. Vaillant, MD	Personal Growth
Rich Dad, Poor Dad: What the rich teach their kids about money- that the poor and middle class do not!	R. Kiyosaki & R. Kiyosaki	Personal Growth
Shackleton's Way	M. Morrell & S. Capperell	Personal Growth
True North: Discover <i>your</i> authentic leadership	B.George with P.Sims	Personal Growth

Finding your True North: A personal guide	B. George, A. Mclean, & N. Craig	Personal Growth
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