

## TEEN-LABS DATA REQUEST GUIDELINES

### PROCESS:

Additions to the Ancillary Study Guidelines were necessary to address Data Requests to Teen-LABS.

The Data Request group of the Ancillary Study Committee (ASC) was also charged with creating a centralized process to provide Teen-LABS Consortium data that will be publically available. The Ancillary Study Committee will periodically review and update the data that are available to be distributed and the data content will be defined by the guidelines that follow.

Standard Data Slides: An updated standard slide set to be used by Teen-LABS investigators for any purpose will be developed. The contents of this slide set will be approved by the Steering Committee and will consist of information available to all Teen-LABS investigators for public presentation. These slides will be updated every 6-8 months at a minimum and more frequently if major data availability changes.

### GUIDELINES:

These guidelines address when to release Teen-LABS data, what Teen-LABS data should be released, and in what format data will be released prior to their entry into the public domain via the NIDDK-supported data repository:

- Only Teen-LABS investigators will have access to Teen-LABS data that is not publically available.
- Data will not be released unless the release furthers the goals of the Teen-LABS consortium.
- The Teen-LABS investigators have the first opportunity to review, analyze, and publish Teen-LABS data in their entirety before they will be released either to the public or to non-Teen-LABS investigators. The only exception to this policy will be the mandatory submission of Teen-LABS data to the NIDDK Data Repository per NIH guidelines.
- Approved Ancillary Studies to Teen-LABS will be handled by a separate process with regard to data requests, through the ASC, but will be guided by these principles. Electronic data from Teen-LABS will be released to authorized ancillary study investigators who have agreed to the Teen-LABS data use policy and to Teen-LABS Publication and Presentation Guidelines.
- The Teen-LABS Steering Committee has reviewed, discussed, and approved these guiding principles.