



APPLICATION FOR 2019 CCHMC ADHD SUMMER TREATMENT PROGRAM COUNSELOR

Please return the completed application & resume/CV to: ADHDSTP@cchmc.org

Deadline: Applications will reviewed as they are submitted and we recommend submitting as soon as possible to ensure consideration. We anticipate filling positions by **March 1st**.

PERSONAL INFORMATION

Name _____
Last First MI

Date _____ Phone _____ E-Mail _____

Birth Date _____ Gender _____

Current Address _____ Zip _____

Emergency Contact _____ Relationship _____ Phone _____

POSITION ARE YOU APPLYING FOR: (Please see additional information page for job descriptions)

CHOOSE ALL THAT APPLY

Recreational Counselor

Educational Counselor

Lead Counselor

OFFICE USE ONLY

o A/P rec Date _____ o A/P rev Date _____ o N/L snt Date _____ o R/L snt Date _____

EDUCATIONAL BACKGROUND

Undergraduate

School Name: _____

Degree: _____

Year in School: _____

Expected Graduation Date: _____

Cumulative GPA: _____

Major GPA: _____

Major 1: _____

Major 2: _____

Minor: _____

Graduate (If applicable):

School Name: _____

Degree: _____

Year in School: _____

Expected Graduation Date: _____

Cumulative GPA: _____

Major GPA: _____

Major 1: _____

Major 2: _____

Minor: _____

JOB EXPERIENCE WITH CHILDREN

Employer A _____ From/To _____

Address _____

Nature of job _____

Supervisor's name _____

Reason for leaving _____

Employer B _____ From/To _____

Address _____

Nature of job _____

Supervisor's name _____

Reason for leaving _____

Employer C _____ From/To _____

Address _____

Nature of job _____

Supervisor's name _____

Reason for leaving _____

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JOB EXPERIENCE WITH CHILDREN

Briefly describe any other experience you have had with children other than described above:

(Please include any experience in a classroom setting, planning arts or crafts activities, etc.)

ADDITIONAL INFORMATION

List relevant undergraduate and graduate (if applicable) courses or experiences you feel qualify you for staff participation in the Summer Treatment Program (e.g., psychology, computer science, statistics, education, educational psychology, social work and related fields).

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Briefly describe any research experience you have had:

List any publications, reports, or special projects on which you have worked.

Please mark an X in the box (es) that most thoroughly describes your experience with the following sports. Choose all that are relevant.

Recreational indicates that you have played on a team at some level and could coach a child in the basics (batting stance, free throw line, etc.)

	Do not know well / Haven't played	Play recreationally (know basic rules)	Know rules and fundamentals (could coach youth team)	Experience on a varsity level team	Coaching experience
Basketball					
Soccer					
Softball					
Swimming					

Please list any sport(s) that you currently play and indicate at what level (Varsity, Club, etc.):

Please rank order the age of children with whom you are interested in working with?

- _____ ages 7-8
- _____ ages 9-10
- _____ ages 11-12

Please list your current certifications: First Aid, CPR, Lifeguarding, and/ or Water Safety Instruction

After graduating, my career goals are to:

REFERENCES

In addition to your application and resume, we also require 2 written reference letters to be submitted on your behalf.

Please list the name, title, and complete address of the persons who will be writing letters of recommendation for you. Your letters may arrive separately from the application. Please note, not all applicants are offered an interview depending on positions that have been filled. It is your responsibility to ensure all materials arrive in a timely manner. Please email ADHDSTP@cchmc.org or call 513-803-7708 if you have questions.

Reference 1

Name _____

Title _____

Reference 2

Name _____

Title _____

Letters can be submitted via email, faxed to: 513-636-0755 or mailed to: 3333 Burnet Avenue, MLC 10006 Cincinnati, OH 45229 (Attn: STP Staff)

Please write the name, title, complete address, and phone number of the person who referred you to our program. If you learned about the CCHMC ADHD STP through another source (e.g., newsletter, Internet), please note the source.

APPLICATION PROCESS:

Applications will be reviewed as they are submitted. We recommend submitting your application as soon as possible.

Once we receive the following items we will review your application.

- 1) Application
- 2) Resume/ CV
- 3) 2 Letters of Recommendation

Applicants who are reviewed favorably will receive a link to complete video interview questions.

Once the video interview questions have been reviewed applicants may be invited to an in person or Skype interview with the program directors.

We anticipate filling the positions by March 1st 2019.