

Application Process and Deadlines

- Please complete the application form (page 2) and return to AIM_Communications@cchmc.org
- **The application deadline is May 6, 2019**
- Applications received after the deadline will be considered based on availability
- **Participants will be notified regarding acceptance by May 22, 2019**

Our Expectations of Participants

- Completion of previous quality improvement projects
- Have read and used *The Improvement Guide: A Practical Approach to Enhancing Organizational Performance* prior to the first workshop
- Develop a working knowledge of the information contained in *Quality Improvement through Planned Experimentation* during the course
- Skill in Microsoft Excel required
- Report on an improvement project and related assignments due at each workshop and conference call
- Collaborative learning and active participation in the program in the spirit of “All Teach, All Learn”
- The reading and review of a book related to systems improvement
- Submission of project findings for publication
- **Full participation in all events (including conference calls) over the course of the program.**

Course Fees:

- There is a \$8,500 fee
- Invoices will be processed following Session 1

The \$8,500 fee for the workshop will include:

- Four two-day sessions and five conference calls
- All program materials, tools, & *Quality Improvement through Planned Experimentation*
- Breakfast, lunch & dinner during each session
- Basic SPC excel-based software (PC only, does not run on Mac)

AIM Dates

Workshops:

Date	Location
September 5 & 6, 2019	Cincinnati, OH
December 5 & 6, 2019	Cincinnati, OH
March 12 & 13, 2020	Cincinnati, OH
May 14 & 15, 2020	Cincinnati, OH

Day One: 8am to 5:30pm (EST) • Day Two: 8am to 2:30pm (EST)

Webinars

Date
October 9, 2019
November 6, 2019
January 8, 2020
February 5, 2020
April 8, 2020

Conference Calls run from 1:30 to 3:00pm (EST)

Additional Information

Display Ports: Throughout the course we will be displaying work on participant’s laptops. If you are a MAC user or do not have a VGA connection on your laptop, please bring the appropriate adaptor (i.e. display port, HDMI or mini HDMI plug).

Contact Information:

Pamela Nelly, Sr. Project Specialist

Phone: 513-803-2817

Email: AIM_Communications@cchmc.org

Please complete the AIM Application and return to AIM_Communications@cchmc.org by May 6, 2019

Name:

Organization:

Title:

Billing Address:

City:

State:

Zip:

Phone: ()

Email:

1. Please describe your current involvement in QI.

2. If you have one, please attach a charter and/or monthly report for your project.

3. Describe your expertise in biostatistics, clinical epidemiology or similar quantitative methods.

4. What do you expect to gain from this course? How will you use it in your improvement work?