

Application Process and Deadlines

- Please complete the application form (page 2) and return to I2S2_Communications@cchmc.org
- **The application deadline is September 25, 2020**
- Applications received after the deadline will be considered based on availability
- **Participants will be notified of their acceptance or placement on waitlist by October 23, 2020**

Our Expectations of Participants

- Leadership role - ability to influence change within your organization
- **Full participation in all events (including webinars) over the course of the program**
- Elementary Microsoft Excel skills required—including basic quantitative analytics. This will not be covered during the course.
- Report on an improvement project and completion of assigned readings of textbooks and posted articles related to systems improvement. Presentations are due the week prior to each session
- Collaborative learning and active participation in the program in the spirit of “All Teach, All Learn”
- For more information, please visit www.i2s2.info

Additional Information

- A quality improvement coach will work with you after acceptance to the course to refine your project ideas
- Class withdrawals must be submitted to the course director in writing
- Class withdrawal/tuition refund timeline:
 - * Prior to and including November 24, 2020 - Full tuition will be refunded
 - * November 25 to December 26, 2020 - Full tuition will be refunded **minus** a \$500 administrative fee
 - * December 27—January 4, 2021 - 50 percent of the tuition will be refunded
 - * January 5, 2021 and thereafter - Tuition will not be refunded

I²S² Class Dates

December 2020 - June 2021

Webinar 1	December 9, 2020	1:30 to 4pm (EST)
Session 1	January 19, 20, 21, 2021	
Webinar 2	February 3, 2021	1:30 to 4pm (EST)
Session 2	February 23, 24, 25, 2021	
Webinar 3	March 17, 2021	1:30 to 4pm (EST)
Session 3	April 13, 14, 15, 2021	
Webinar 4	May 12, 2021	1:30 to 4pm (EST)
Session 4	June 9, 10, 2021	

COVID-19 Update: Classes will be virtual until further notice. If in-person class sessions are possible, they will take place at Cincinnati Children’s Hospital.

Class Hours: 8:30am to 4:00pm (EST)

Course Fees:

- **Tuition for I²S² is \$9,000**
- Your organization will be invoiced prior to the start of class
- Payment options: Check or credit card

The \$9,000 fee for the workshop will include:

- Four sessions and four webinars
- A quality improvement expert to provide coaching between sessions
- All program materials, tools, & text books (*The Improvement Guide*, *Team Handbook*, *Understanding Variation and Memory Jogger*)
- Breakfast and lunch during each session
- Basic Excel-based chart templates

Contact Information:

Sarah Gordon, Project Specialist

Phone: 954-292-0244

Email: I2S2_communications@cchmc.org

Please complete the I²S² Application and return to I2S2_Communications@cchmc.org by September 25, 2020.

Name: Preferred Name:
Phonetic Spelling of Name (ex: rah-OOL for Raul):
Organization: Title:
Email: Phone:
Billing Address:
Shipping Address for textbooks:

I have influence to lead change in the unit/division where I will be conducting my project: Yes No
I have senior leader/sponsorship support to lead an improvement project: Yes No
Sponsor Name: Sponsor Email:
I can get manual or electronic access to daily or weekly data by November 2019 for my key measure(s): Yes No

1. Please describe your current/past involvement in Quality Improvement.

2. Describe your expertise in biostatistics, clinical epidemiology or similar quantitative methods.

3. What do you expect to accomplish through this course? How will you use it in your improvement work going forward?

4. Please describe your potential project problem, goals, key measure(s), and what has been done in the past to address the problem.